

Compliance Meeting
Notes of Meeting
Tuesday 26th July 2022
7.00pm – 9.00pm Zoom

Attendees – all AG & Committee Chairmen

1 Terms of Reference and Chair Terms of Reference

These were agreed and Cllr Underwood was elected as Chair

2 Quality Council time scale and requirements.

No additional comments were received. The application will go to the September meeting with following Proposal:

The Council confirms by resolution that all documentation and information is in place for the Foundation Award

ACTION CU and CLERK

3 GDPR and information on accounts, discussion about the finding of the auditor

The auditor highlighted a problem with contravening GDP Regulations regarding the use of personal data on statements of accounts. It was agreed that the RFO would consult the software provider Edge on how to manage this."

The Clerk will report back to the Chair of Finance and Compliance about this matter when Edge has responded to the question. **ACTION CLERK**

4 Cyber security policy

This will go to Comms group and then on to PC for approval Thanks to new Councillor Dawn Packham in putting this together. **ACTION COMMS AG**

5 Code of Conduct and Standing Orders

Cllr Underwood explained that in future if a Councillor has an interest and wishes to participate in the debate they may obtain a dispensation. Clerk to have a pro forma for this ready at meetings.

ACTION CLERK and CU

UPDATE

It was agreed at the meeting that the application for the Local Government award would go to the September meeting. However the September meeting was cancelled so the next application date is 28th January. Therefor the proposal to approve the application will come to the January meeting